



14 Seminary St
Middlebury, VT 05753

maplebroadband.net

Maple Broadband
Executive Committee Meeting Agenda
May 9, 2024
3:30 - 5:00 PM

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AGENDA

Topic	For Decision/ Approval	Executive Session	Review Ahead
1. Call to order; agenda approval	Yes	No	Yes
2. Approval of minutes: May 2 nd	Yes	No	Yes
3. Public comments	No	No	No
4. Executive Director report	No	No	No
5. Chair report	No	No	No
6. Calls for decision/key discussion topics a. WCVT operations - customer communications b. Bylaws revisions c. Financial model d. Parking lot	Yes	No	Yes
7. Updates	No	No	No
8. Stipend discussion	Yes	Yes	No
9. Other business	No	No	No
10. Future meeting; adjourn	No	No	No

Maple Broadband Members

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PARKING LOT

Topic	Date Added	Current Owner(s)	Current Status
2. ACORD tracking	11/17/2023	Ellie	All in hand except Syracuse splicers and WCVT and its subcontractors. Then hand off to Shannon
4. Marketing search	11/17/2023	Ellie	Ellie has received preliminary bidders list from Steve
8. Leicester hub search	11/17/2023	Steve	Candidate locations found; next step for one is environmental review and for the other is site visit
10. Fiber overbuild public-facing guideline	11/30/2023	EC	Draft submitted 12/12/23
11. Consumer complaints process	11/30/2023	Ellie	In progress
12. Amend bylaws	11/30/2023	EC	S.199 signed 5/6/24; amended bylaws on agenda for 5/9/24
13. Sell excess 24-count cable - analyze how much we need to sell	11/30/2023	Ellie	Started; CVFiber and NEK do not use 24-count; WCVT does not seem to need any. May be advisable to hold until BEAD.
14. Review installation fee	11/30/2023	Ellie	Pivot still researching data-driven recommendations.
15. WCVT oversight goals -> requirements	12/07/2023	Ellie & Steve	Have initiated discussions with WCVT
18. Town by town progress update	3/7/2024	Ellie	Ellie to work on template for WCVT
19. Officer/volunteer stipend policy	3/21/2024	Shannon	Policy approved by EC 5/2/24; stipend discussion for Steve Huffaker planned for 5/9/24
20. Breakeven subscriber count	4/18/2024	Ellie	To be done with updated financial model by annual meeting

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