



14 Seminary St  
Middlebury, VT 05753

[maplebroadband.net](http://maplebroadband.net)

**Maple Broadband**  
Executive Committee Meeting Agenda  
February 29, 2024  
3:30 - 5:00 PM

Click here to join the meeting  
Join by phone  
[+1 323-433-2351,,284386961#](tel:+13234332351284386961)

**AGENDA**

| Topic   | For Approval | Executive Session | Review Ahead |
|---|--------------|-------------------|--------------|
| 1. Call to order; agenda approval   | Yes          | No                | Yes          |
| 2. Approval of minutes: February 8 <sup>th</sup>  | Yes          | No                | Yes          |
| 3. Public comments  | No           | No                | No           |
| 4. Executive Director report  | No           | No                | No           |
| 5. Chair report   | No           | No                | No           |
| 6. Calls for decision/key discussion topics<br>a. BEAD<br>b. WCVT operations<br>c. VCBB documentary<br>d. Pivot campaign concept review<br>e. Parking lot | Yes          | No                | Yes          |
| 7. Operations updates<br>a. Active service status<br>b. Phase 1 update<br>c. Phase 2 & 3 update<br>d. Other   | No           | No                | No           |
| 8. Other updates<br>a. Financial<br>b. Marketing<br>c. VCBB and VCUDA   | No           | No                | No           |
| 9. Other business   | No           | No                | No           |
| 10. Future meeting; adjourn   | No           | No                | No           |

**Maple Broadband Members**

Addison | Bridport | Bristol | Cornwall | Ferrisburgh | Leicester | Lincoln  
Middlebury | Monkton | New Haven | Orwell | Panton | Ripton | Salisbury  
Shoreham | Starksboro | Vergennes | Waltham | Weybridge | Whiting



## PARKING LOT

| Topic   | Date Added | Current Owner(s)  | Current Status  |
|---|------------|-------------------|---|
| 2. ACORD tracking   | 11/17/2023 | Ellie             | All in hand except Syracuse splicers and WCVT and its subcontractors. Then hand off to Shannon                              |
| 3. Customer pipeline analytics                                    | 11/17/2023 | Shannon/<br>Ellie | Pending alignment with CVFiber and NEK Broadband  |
| 4. Marketing search   | 11/17/2023 | Ellie             | Nancy and Cy reviewing RFP  |
| 6. Ripton ARPA resolution   | 11/17/2023 | Ellie             | Ellie reached out to Laurie Cox via email 1/18 and 2/8.   |
| 7. Network security enhancements/2FA                              | 11/17/2023 | Carl              | In progress   |
| 8. Leicester hub search   | 11/17/2023 | Steve             | In progress   |
| 10. Fiber overbuild public-facing guideline                       | 11/30/2023 | EC                | Draft submitted 12/12/23  |
| 11. Consumer complaints process                                   | 11/30/2023 | Ellie             | In progress   |
| 12. Amend bylaws  | 11/30/2023 | EC                | Redline to be sent to GB as part of April board pack. We may consider further refinements if CUD modifications bill passes. |
| 13. Sell excess 24-count cable - analyze how much we need to sell | 11/30/2023 | Ellie             | Started; CVFiber and NEK do not use 24-count; WCVT does not seem to need any  |
| 14. Review installation fee                                       | 11/30/2023 | Ellie             | Request made to Pivot to produce a recommendation for a temporary waiver under certain conditions                           |
| 15. WCVT oversight goals -> requirements                          | 12/07/2023 | EC                | Draft in review with NEK and CVFiber  |
| 17. VCBB documentary  | 1/25/2023  | EC                | Plan in process to launch at Vergennes opera house  |

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