



14 Seminary St
Middlebury, VT 05753

maplebroadband.net

Maple Broadband
Executive Committee Meeting Agenda
February 8, 2024
3:30 - 5:00 PM

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AGENDA

Topic	For Approval	Executive Session	Review Ahead
1. Call to order; agenda approval	Yes	No	Yes
2. Approval of minutes: January 25th	Yes	No	Yes
3. Public comments	No	No	No
4. Executive Director report	No	No	No
5. Chair report	No	No	No
6. Calls for decision/key discussion topics a. Legal/financial BEAD RFP b. WCVT operatins c. Ellie vacation d. VCBB documentary e. Parking lot	Yes	No	Yes
7. Operations updates a. Active service status b. Phase 1 update c. Phase 2 & 3 update d. Other	No	No	No
8. Other updates a. Financial b. Marketing c. VCBB and VCUDA d. Shoreham town e. Pedestal damage	No	No	No
9. Other business	No	No	No
10. Future meeting; adjourn	No	No	No

Maple Broadband Members

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PARKING LOT

Topic	Date Added	Current Owner(s)	Current Status
1. 5-year Operational Plan	11/17/2023	EC	Draft submitted 1/4/24; Ellie added to annual calendar
2. ACORD tracking	11/17/2023	Ellie	All in hand except Syracuse splicers and WCVT and its subcontractors
3. CrowdFiber/customer pipeline analytics	11/17/2023	Shannon/ Ellie	On 1/25 agenda
4. Marketing search	11/17/2023	Ellie	In RFP
5. Phase 1A material sale	11/17/2023	Ellie	Invoice sent to Syracuse; collection week of 1/22
6. Ripton ARPA resolution	11/17/2023	Ellie	Ellie reached out to Laurie 1/18
7. Network security enhancements/2FA	11/17/2023	Carl	In progress
8. Leicester hub search	11/17/2023	Steve	In progress
10. Fiber overbuild public-facing guideline	11/30/2023	EC	Draft submitted 12/12/23
11. Consumer complaints process	11/30/2023	Ellie	In progress
12. Amend bylaws	11/30/2023	EC	Redline to be sent to GB as part of April board pack. We may consider further refinements if CUD modifications bill passes.
13. Sell excess 24-count cable - analyze how much we need to sell	11/30/2023	Ellie	Started; CVFiber and NEK do not use 24-count; WCVT does not seem to need any
14. Review installation fee	11/30/2023	Ellie	Request made to Pivot to produce a recommendation for a temporary waiver under certain conditions
15. WCVT oversight goals -> requirements	12/07/2023	EC	In progress
16. Financial policies review	12/14/2023	EC	Approved 1/25/24
17. VCBB documentary	1/25/2023	EC	Plan in process

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