



**Maple Broadband**  
Executive Committee Meeting Agenda  
January 25, 2024  
3:30 - 5:00 PM

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**AGENDA**

Topic	For Approval	Executive Session	Review Ahead
1. Call to order; agenda approval	Yes	No	Yes
2. Approval of minutes: January 18th	Yes	No	Yes
3. Public comments	No	No	No
4. Executive Director report	No	No	No
5. Chair report	No	No	No
6. Calls for decision/key discussion topics a. BEAD application b. Financial policies c. ACP wind-down d. WCVT analytics, etc e. Marketing f. VCBB documentary g. Parking lot	Yes	No	Yes
7. Operations updates a. Active service status b. Phase 1 update c. Phase 2 & 3 update d. Other	No	No	No
8. Other updates a. Financial b. Marketing c. VCBB and VCUDA	No	No	No
12. Other business	No	No	No
13. Future meeting; adjourn	No	No	No

**Maple Broadband Members**

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Middlebury | Monkton | New Haven | Orwell | Panton | Ripton | Salisbury  
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## PARKING LOT

Topic	Date Added	Current Owner(s)	Current Status
1. 5-year Operational Plan	11/17/2023	EC	Draft submitted 1/4/24
2. ACORD tracking	11/17/2023	Ellie	All in hand except Syracuse splicers and WCVT and its subcontractors
3. CrowdFiber/customer pipeline analytics	11/17/2023	Shannon/ Ellie	On 1/25 agenda
4. Marketing search	11/17/2023	Ellie	On 1/25 agenda
5. Phase 1A material sale	11/17/2023	Ellie	Invoice sent to Syracuse; collection week of 1/22
6. Ripton ARPA resolution	11/17/2023	Ellie	Ellie reached out to Laurie 1/18
7. Network security enhancements/2FA	11/17/2023	Carl	In progress
8. Leicester hub search	11/17/2023	Steve	In progress
<del>9. 1-page annual report</del>	<del>11/17/2023</del>	<del>Ellie</del>	<del>Finished and distributed!</del>
10. Fiber overbuild public-facing guideline	11/30/2023	EC	Draft submitted 12/12/23
11. Consumer complaints process	11/30/2023	Ellie	In progress
12. Amend bylaws	11/30/2023	EC	EC approved changes; redline to be sent to GB as part of April board pack. We may consider further refinements if CUD modifications bill passes.
13. Sell excess 24-count cable - analyze how much we need to sell	11/30/2023	Ellie	Started; CVFiber and NEK do not use 24-count; WCVT does not seem to need any
14. Review installation fee	11/30/2023	Ellie	Request made to Pivot to produce a recommendation for a temporary waiver under certain conditions
15. WCVT oversight goals -> requirements	12/07/2023	EC	In progress
16. Financial policies review	12/14/2023	EC	On 1/25 agenda

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