



14 Seminary St
Middlebury, VT 05753

maplebroadband.net

Maple Broadband
Executive Committee Meeting Agenda
January 18, 2024
3:30 - 5:00 PM

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[+1 323-433-2351,,284386961#](tel:+13234332351284386961)

AGENDA

| Topic | For Approval | Executive Session | Review Ahead |
|--|--------------|-------------------|--------------|
| 1. Call to order; agenda approval | Yes | No | Yes |
| 2. Approval of minutes: December 14 th , January 4 th | Yes | No | Yes |
| 3. Public comments | No | No | No |
| 4. Executive Director report | No | No | No |
| 5. Chair report | No | No | No |
| 6. Operations quick update | No | No | No |
| 7. Marketing | No | No | Yes |
| 8. Joint operations discussion with WCVT a. WCVT presentation completion (10 min) b. Open discussion | No | No | No |
| 9. Parking lot; other business | No | No | No |
| 10. Future meeting; adjourn | No | No | No |

Maple Broadband Members

Addison | Bridport | Bristol | Cornwall | Ferrisburgh | Leicester | Lincoln
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PARKING LOT

| Topic | Date Added | Current Owner(s) | Current Status |
|---|-----------------------|-------------------|---|
| 1. 5-year Operational Plan | 11/17/2023 | EC | Draft submitted 1/4/24 |
| 2. ACORD tracking | 11/17/2023 | Steve | In progress |
| 3. CrowdFiber/customer pipeline analytics | 11/17/2023 | Shannon/ Ellie | Meeting with WCVT 1/5/24 |
| 4. Marketing search | 11/17/2023 | EC | Requirements transmitted to EC on 1/5/24 for review |
| 5. Phase 1A material sale | 11/17/2023 | Ellie | Invoice issued 1/5/24 |
| 6. Ripton ARPA resolution | 11/17/2023 | Ellie | Pending feedback from Ripton |
| 7. Network security enhancements/2FA | 11/17/2023 | Carl | In progress |
| 8. Leicester hub search | 11/17/2023 | Steve | In progress |
| 9. 1-page annual report | 11/17/2023 | Ellie | Finished and distributed! |
| 10. Fiber overbuild public-facing guideline | 11/30/2023 | EC | Draft submitted 12/12/23 |
| 11. Consumer complaints process | 11/30/2023 | Ellie | In progress |
| 12. Amend bylaws | 11/30/2023 | EC | EC approved changes; redline to be sent to GB as part of April board pack |
| 13. Sell excess 24-count cable - analyze how much we need to sell | 11/30/2023 | Ellie | Started; CVFiber and NEK do not use 24-count; WCVT does not seem to need any |
| 14. Review installation fee | 11/30/2023 | Ellie | Request made to Pivot to produce a recommendation for a temporary waiver under certain conditions |
| 15. WCVT oversight goals -> requirements | 12/07/2023 | EC | In progress |
| 16. Financial policies review | 12/14/2023 | Cy, Ellie | Feedback from Jeff received 1/4/24, to be incorporated and re-circulated |

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