



14 Seminary St
Middlebury, VT 05753

maplebroadband.net

Maple Broadband
Executive Committee Meeting Agenda
December 7, 2023
3:30 - 5:00 PM

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AGENDA

Topic	For Approval	Executive Session	Review Ahead
1. Call to order; agenda approval	Yes	No	Yes
2. Approval of minutes: November 30 th	Yes	No	Yes
3. Public comments	No	No	No
4. Executive Director report	No	No	No
5. Chair report	No	No	No
6. Calls for decision/key discussion topics a. 2023 pro forma and 2024 budget b. WCVT installations discussion c. Marketing “wish list” feedback	Yes	No	Yes
7. Operations a. Active service status b. Phase 1 update c. Phase 2 & 3 update d. Other	No	No	No
8. Financial	No	No	No
9. Affordability	No	No	No
10. Marketing	No	No	No
11. VCBB/VCUDA status updates	No	No	No
14. Parking lot; other business	No	No	No
15. Future meeting; adjourn	No	No	No

Maple Broadband Members

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PARKING LOT

Topic	Date Added	Current Owner(s)	Current Status
1. 5-year Operational Plan	11/17/2023	Ellie	Not started
2. ACORD tracking	11/17/2023	Steve	In progress
3. CrowdFiber/customer pipeline analytics	11/17/2023	Shannon/ Ellie	In progress
4. Marketing search	11/17/2023	EC	In progress; “wish list” in development
5. Phase 1A material sale	11/17/2023	Ellie	Pending Syracuse
6. Ripton ARPA resolution	11/17/2023	Ellie	In progress
5. Network security enhancements/2FA	11/17/2023	Carl	In progress
6. Leicester hub search	11/17/2023	Steve	In progress; candidate identified
7. 1-page annual report	11/17/2023	Ellie	In progress; draft received from Nancy
8. Fiber overbuild public-facing guideline	11/30/2023	Steve	Not started
9. Consumer complaints process	11/30/2023	Ellie	In progress
10. Amend bylaws to include ED as member of EC	11/30/2023	Ellie	Not started
11. Sell excess 24-count cable - analyze how much we need to sell	11/30/2023	Ellie	Started; CVFiber and NEK do not use 24-count; WCVT does not seem to need any
12. Review installation fee	11/30/2023	EC	Not started

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