

Approved November 2, 2022

Addison County Communications Union District (dba) Maple Broadband

Executive Committee Meeting Minutes

October 20, 2022

3:30 pm - 5:00 pm

Location: 14 Seminary Street, Middlebury, VT

VIA ZOOM

Recording announced.

1. Call to Order

The meeting was called to order at 3:34 pm by the Chair.

PRESENT

Steve Huffaker (Ferrisburgh) - Chair

Ellie de Villiers – Executive Director (ex officio)

Dan Sonneborn (Bristol) - At large

Cy Tall – Treasurer (ex officio)

Adam Lougee - Clerk (ex officio)

John Gautieri, Power & Tel

Tami Sherman, Power & Tel

2. Approve the Agenda - no quorum so vote not taken

3. Approve Minutes - October 13 - tabled until next meeting

4. Public Comments - none

5. Chair Report - none today

6. Fiber Cable RFQ Bid Opening

Three companies submitted bids for for the 7,200,000 feet of cable projected to be needed for Phase 2 construction.

Power & Tel submitted 2 quotes

1. Prysmian, \$875,230.40
2. Superior Essex, \$849,347.80

Graybar submitted 2 quotes

1. Corning, \$882,442.40
2. Prysmian, \$947,045.80

Liquid Telecom submitted 1 quote

1. Stl, \$1,267,161.72

Next steps: bid leveling by the next meeting on October 27. Decision on October 27 to either recommend one bid to the Governing Board, or not to recommend any of the bids.

7. Operations

a. Construction update

- Ellie dV. and Steve H. met with construction contractor Syracuse this morning. Syracuse has two crews working to string cable. Green Mountain Power has been proceeding with some pole placements.
- Progress has been made with Phase 1B pole surveys, including those in Cornwall, just south of the Phase 1A area.
- Ellie dV. has been in contact with an expert in right-of-way permitting in Vermont, who has been advising other Communication Union Districts (CUDs) in the permitting process, as a subcontractor. Ellie proposed that Maple Broadband use her as an advisor. Steve H. is in support of this idea. Next steps include discussion/decision at meeting with a quorum, and legal review of the contract.
- Vantage Point Solutions had suggested a site for the Vergennes hub that was densely populated. There is an alternate site in Vergennes that may be more suitable, on land owned by the State of Vermont. Adam L. will reach out to his contact in the Agency of Buildings and General Services to find out whom to contact to inquire about this land.

8. Marketing

a. Website refresh RFP - Dan S. reported that Pivot believes they can do much of the work, not to exceed 8 hours, to refresh the website at a basic level. The next step will be to integrate CloudFiber into the website. The goal is for these steps to be complete by the end of October. The Executive Committee will then test the website before releasing it to the public.

9. Executive Session - not needed

10. Other Business

11. Future Meetings: October 27, November 10

12. Adjournment - vote not taken due to lack of quorum

The meeting was adjourned at 3:58 pm.

Submitted by Sharon Tierra, Minute-taker