

Approved May 5, 2022

Addison County Communications Union District (dba) Maple Broadband

Executive Committee Meeting Minutes

April 5, 2022

4:00 pm - 4:30 pm

Location: 14 Seminary Street, Middlebury, VT

VIA ZOOM

1. Call to order

The meeting was called to order at 4:00 pm by the Chair.

PRESENT

Steve Huffaker, Chair, Ferrisburgh

Nancy Cornell, Vice-Chair, Starksboro

Ellie de Villiers, at large representative from New Haven

Magna Dodge, at large representative from Cornwall

Dan Sonneborn, at large representative from Bristol

Adam Lougee, Clerk, Addison County Regional Planning Commission (ACRPC)

Cy Tall, Treasurer

2. Approve the Agenda

MOTION to approve the agenda was APPROVED by show of hands/voice vote.

3. Approve Minutes - March 24, 2022

MOTION to approve the minutes was APPROVED by show of hands/voice vote, with one abstention (Magna D.)

4. Miscellaneous hardware bid opening - tabled. The matter will be discussed in Executive Session.

5. Other Business

- a. Construction grant application update - the application is in progress, format issues have been addressed. Application is on track to be submitted as early as next week.
- b. Audit status update- Cy T. confirmed that the audit will be complete in time for the Executive Committee to review before the annual meeting in May, when highlights from the audit will be presented to the Governing Board. Adam L. will check to verify when the full audit needs to be sent to the Select Boards of all member towns. He believes there is a 30 day window.
- c. GMP/VPS coordination update - Ellie deV. reported that all 9 pole applications for Phase I-A have been received by Green Mountain Power (GMP). The next step involves the field technicians beginning the work. Vantage Point Solutions (VPS) has been sent back to review/revise the make-ready plan.
- d. Marketing announcement - Dan S. announced that Middlebury College student Sophia Holm has been selected as the summer intern for Maple Broadband.

- e. Nancy C. reported that she sent a reminder letter and form to the Select Boards of all member towns, regarding the need to appoint/reappoint a delegate and alternate to the Governing Board by the annual meeting in May.

6. Executive Session

MOTION was made to find that premature general public knowledge of Maple Broadband's business strategy would clearly place Maple Broadband at substantial disadvantage and risk disclosure of Maple Broadband's pending activities, if they were to be communicated to the public. Motion APPROVED by show of hands/voice vote.

MOTION was made to enter into executive session to discuss Maple Broadband's business strategy related to Maple Broadband's progress under Title 1, Section 313, Subsection A of Vermont's Statutes. Motion APPROVED by show of hands/voice vote.

The committee came out of Executive Session at 4:38 pm.

9. Future Meetings: April 14

10. Adjournment

MOTION to adjourn the meeting APPROVED by show of hands/voice vote. The meeting was adjourned at 4:50 pm.

Submitted by Sharon Tierra, Minute-taker