

Addison County Communications Union District (dba) Maple Broadband

Executive Committee Meeting Minutes

March 1, 2022

4:00 pm - 4:30 pm

**Location: 14 Seminary Street, Middlebury, VT
VIA ZOOM**

1. Call to order

The meeting was called to order at 4:01 pm by the Chair.

PRESENT

Steve Huffaker, Chair, Ferrisburgh

Nancy Cornell, Vice-Chair, Starksboro

Dan Sonneborn, at large representative from Bristol

Magna Dodge, at large representative from Cornwall

Adam Lougee, Clerk, Addison County Regional Planning Commission (ACRPC)

Cy Tall, Treasurer

2. Approve the Agenda

MOTION to approve the agenda was APPROVED by show of hands/voice vote.

3. Approve Minutes - February 10, 2022

MOTION to approve the minutes was APPROVED by show of hands/voice vote.

4. Splitter RFP Bid Opening

Two bids were received and opened, with quotes for 15 splitters as follows:

Company 1: 12 Clearfield splitters - \$70,650, 3 Clearfield splitters - \$10,965

Company 1: 12 Multi splitters - \$77,455, 3 Multi splitters - \$17,178

Company 2: 12 Clearfield splitters - \$73,143, 3 Clearfield splitters - \$10,965

Company 2: 12 Comscope splitters - \$68,606, 3 Comscope splitters - \$9,821

Steve H. mentioned that the breakdown by groups of 12 and groups of 3 is because of different capacity.

Next steps: bid leveling, selection and presenting to the Governing Board for approval.

5. Waitsfield Storage Facility Review and Approval

Steve H. reported that he visited Waitsfield Champlain Valley Telecom recently to view their facilities and discuss the plan for the secure storage area for Maple Broadband equipment.

Steve showed a map of the site and shared information about costs. All agreed that this plan is very good and should be presented to the Governing Board at the March 2 meeting. Steve also shared the format for a network status report that will be useful in reporting progress to the Governing Board, as the network is built and subscribers added.

6. Other Business - none

7. Executive Session - not needed

8. Future meetings: March 10

11. Adjourn

MOTION to adjourn the meeting APPROVED by show of hands/voice vote. The meeting was adjourned at 4:20 pm.

Submitted by Sharon Tierra, Minute-taker