

# Addison County Communications Union District

Monthly Meeting Minutes

October 6, 2020

5:00 p.m. – 6:30p.m.

VIA ZOOM Join Zoom Meeting

<https://us02web.zoom.us/j/89422191775?pwd=ZlJlYlVlGSEhEVm4lUUhOSHFpS2YzUT09>

Meeting ID: 894 2219 1775

Passcode: 571606

Join by phone: 1 (646) 558-8656

Adam Lougee, the Clerk of the Addison County Communications Union District (“ACCUD”) welcomed the representatives of the member towns and called the meeting to order at 5:01 p.m. He invited all to introduce themselves to the other members and took the roll.

## **1. Welcome/Introductions/Roll Call**

The following people were present:

Paul Vaczy, Alternate from Salisbury  
Jonathan Blake, Representative from Salisbury;  
Mark Gibson, Alternate from Bristol;  
Sheila Conroy, Alternate from Salisbury;  
Magna Dodge, Representative from Cornwall;  
Jeremy Grip, Alternate from Ripton;  
Ellie Hogapian, Alternate from New Haven;  
Carl Seibecker, Delegate from Shoreham;  
Dan Sonneborn, Representative from Bristol;  
Andy Hooper, Alternate from Middlebury;  
Jim Walsh, Delegate from New Haven;  
Nancy Cornell, Representative from Starksboro;  
Ross Conrad, Representative from Middlebury;  
Steve Huffaker, Representative from Ferrisburgh;  
Arabella Holzapfel, Alternate from Ferrisburgh;  
Billy Sneed, Representative from Ripton;  
Andrew Martin, Representative from Waltham.

Adam Lougee, Clerk, non-member representing Addison County Regional Planning Commission (“ACRPC”), Alex Kelley, Rural Innovations Strategies, Inc. (RISI), Rebecca Aman, RISI, Maddison Shropshire, ACRPC.

Adam noted he would turn the meeting over to the officers once they were ratified by the full Board.

- 2. Presentation Broadband 101.** Adam introduced the group to their consultants on the feasibility study, Alex Kelley and Rebecca Aman from RISI. Alex started a presentation, attached, on Rural Broadband 101.

3. **Housekeeping** – Request for Contact information: Name, Address, telephone, email. Adam asked all to provide Maddi with contact information so he and other members of the CUD could connect with the representatives of each municipality;
4. **Adoption of Organizational Meeting minutes**: The minutes were provided with the meeting package. **Steve Huffaker moved to adopt the minutes. Billy Sneed seconded the motion, which passed by voice vote. Paul Vaczy, Andy Hooper, Jim Walsh and Jonathan Blake abstained.**
5. **Ratification of Officers** – Adam explained that at the last meeting the Board elected five members (Steve Huffaker, Nancy Cornell, Billy Sneed, Steve Pilcher and Ian Albinson) of the Executive Committee and asked them to propose officers. The Board agreed and proposes Steve Huffaker as Chair and Nancy Cornell as Vice Chair. **Ross Conrad moved to Ratify the Chair and Vice Chair as proposed by the executive Committee. Carl Seibecker seconded the motion, which passed by voice vote with Andy Hooper and Jonathan Blake abstaining.**

One of the members of the Executive Committee resigned for other commitments. Dan Sonneborn, volunteered to serve. No other candidates came forward. **Steve Huffaker moved to elect Dan to the Executive Committee as an at large member. Carl Siebecker seconded the motion, which passed unanimously.**

6. **Request of Cornwall and Orwell to join ACCUD**. Adam noted that he had received resolutions from the Selectboards' of Cornwall and Orwell to join the ACCUD. **Nancy Cornell moved that any town in the Addison Region whose Selectboard passes a resolution to join the ACCUD shall be automatically admitted. Steve Huffaker seconded the motion, which passed unanimously.**
7. **Chair's Report**. Steve noted the Executive Committee would be working hard to get rfps and work tasks together to use the CARES money by its deadline of December 20<sup>th</sup>. They will be asking for representatives to serve on various committees.
8. **Treasurer's Report**. Adam reported ACRPC had the \$10,000 it had received on behalf of ACCUD in its bank and would transfer it to ACCUD when it opened its own bank account. Adam also reported that he had invoiced the Vermont Department of Public Service for \$90,000 of the CARES Act funding.
9. **Clerk's Report**: Adam noted he was working to organize ACCUD' affairs and to recruit new members.
10. **Future Meeting Schedule Pick dates/times**. **The Board chose the next meeting as November 2<sup>nd</sup> at 5:00 p.m. for its next meeting.**
11. Adjourn – **Ross Conrad Moved to adjourn. Arabella Holzapfel seconded the motion and the members voted unanimously to adjourn at 6:38 p.m.**

Respectfully Submitted,

Adam Lougee, Clerk